

Minutes of the Annual General Meeting of the Coffs Harbour U3A Inc.

Held at the Community Village on

Friday, 25th August 2017 commencing at 2.30 pm.

Welcome: The president, John Clingan opened the meeting by welcoming members and took the chair.

Present: There were 25 members present. See attached sheet.

Apologies: There were 12 apologies. See attached sheet.

Minutes of the 2016 AGM: The minutes of the 2016 AGM had been circulated for reading. On the motion of John Imrie and Judith Estall the minutes were accepted and carried.

Business Arising: There was no business arising from the minutes.

Reports: **President.** John read his report for 2016. See attached sheet. On the motion of Marlene Grant and Win Howard the report was accepted and carried with acclamation.

Business Arising. There was no business arising from the report.

Treasurer. Carol Lindsay presented the 2016-17 Financial Statement, Audit Report and Treasurer's Report. See attached sheets. On the motion of Rob Chapman and Gerjo van Rhijn the reports were accepted and carried.

Business Arising. Max Harris asked if we were notified of the increased room hire rates. John answered in the affirmative and mentioned that we still receive a special rate from the Council. Judith asked about the fixed deposits and Carol explained that she deposits some of the fees in a term deposit until we need to pay rental for the second half of the year. Helen Squires noted that Carol's statement is for the financial year not the calendar year.

Fee Setting for 2018: As noted in the Agenda, Carol read the motion; "That the Coffs Harbour U3A Inc. membership annual fee for the calendar year 2018 for continuing members will be \$70, and for new members will be \$75." In speaking to the motion, Carol mentioned that new members would receive their membership badges and lanyards in the post in 2018. A discussion followed about the pros and cons of name badges and lanyards and the fact that the membership at the beginning of the year is an unknown quantity and the fact that the fee increase is in line with the increase in the cost of living. John then moved the motion and it was carried unanimously.

Election of Office Bearers and Committee Members for the Management Committee for 2018:

John declared all positions vacant and Win Howard assumed the chair to conduct the election. Win spoke about the need for members to consider nominating for a position on the Management Committee in future years. Many current Committee members have been on the Management Committee for quite a few years and they are not going to be around forever so there needs to be some new nominees. All current Committee members had nominated for a position. There were no other nominations received. All nominees were declared elected. The positions as declared are:

President	John Clingan
Vice President	Geoff Donnan
Treasurer	Carol Lindsay
Secretary	Ruth Baker
Membership Secretary	Rob Chapman
Publicity Officer	Lesley Meredith
Course Co-ordinator	Ray Wilson
General committee	Di Chapman, Karl Robertson, Elva Dow, Helen Squires

John resumed the chair.

General Business:

1. **Accumulated funds from 2004.** As noted in the Agenda the Committee proposed a motion; “That the amount of \$12 606.90 set aside for furniture and equipment is to be made available for general purposes.” Helen spoke to the motion from an historical perspective. On the motion of Lionel Goodacre and Geoff Donnan it was accepted unanimously.

There being no other business, John closed the meeting at 3.20 pm. and the attending members adjourned for afternoon tea.

Ruth Baker Secretary